

## WORKING IN PARTNERSHIP

# Community Improvement Fund Terms and conditions

1. Groups must be properly constituted not-for-profits to apply. This group with a constitution that states they are a not-for-profit. Groups must provide a copy of a recent bank statement to provide this. A copy of your constitution may be requested.
2. Groups must have been established for a minimum of 12 months.
3. Decisions on the success of applications and the amount of funding granted is final - correspondence will not be entered into.
4. The application form must be fully completed and all applications must be supported by detailed quotes for any planned work, material purchases and/or detailed breakdowns of other planned expenditure.
5. Applications requiring funding from other sources in order to carry out the project will need to provide written proof that they have either been awarded or will be awarded that funding prior to Community Improvement funding being given. Or give full details on their application.
6. Groups are required to use the funding within a year of receiving it, and keep Veolia informed of significant milestones in the project. If the situation occurs where the project may overrun beyond a year please contact us to discuss.
7. Groups are required to complete a funding evidence form and provide receipts to show proof of spending within a year of receiving the grant.
8. A member of staff from Veolia must be allowed to visit or to see the activities of the project (to be coordinated at a suitable time and date).
9. Grants should not be used for any purpose other than the project as outlined in your application. Veolia reserves the right to seek repayment of the grant if any part of it is not used for the given purpose.
10. Projects will be evaluated against their benefits to the local environment and community.
11. Projects must be located in Solihull.
12. Successful applicants cannot apply in consecutive years.
13. Veolia and Solihull Council will be able to promote and publicise the group's project activities. You will be required to complete a publicity information form for this purpose.
14. Acknowledgement of Veolia working with Solihull Council, and the grant must be made on all promotional material associated with the project. We will provide publicity information for this purpose. Sign-off for use of logos must be sought before distribution.
15. Grants can only be paid into the bank account of the organisation, not that of a private individual.

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**Interested?** You can fill out an application form via our website: [www.solihull.veolia.co.uk](http://www.solihull.veolia.co.uk)

For further information or if you have any queries, please contact us: [kerry.taylor@veolia.com](mailto:kerry.taylor@veolia.com).